

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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MINUTES

BOARD OF DIRECTORS REGULAR MEETING

September 15, 2005

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:36 p.m.

ROLL CALL: Attending Directors: President Matthew Clark, Vice President Leonard Woren, Treasurer Ric Lohman, and Board Member Gael Erickson. Secretary Fran Pollard was absent. President Clark appointed Board Member Gael Erickson as Secretary Pro-Tem for this meeting.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

PLEDGE OF ALLEGIANCE: President Clark led those present in reciting the Pledge of Allegiance.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

1. Consideration of Proposal from District Engineer Kennedy/Jenks to Provide Engineering Services for the Medio Creek Crossing Sewer Main and Naples Beach Pump Station Project.

ACTION: Director Woren moved to approve the proposal at a not to exceed amount shown on the spreadsheet subject to negotiations with the District Engineer. (Woren/Lohman). Approved 4-0.

2. Consideration of Changes to the Granada Sanitary District Ordinance Code and Secondary Codes.

The General Manager presented staff's suggested revisions to the District Code, Articles 1, 2, 3, 8, 9, and 10. The board suggested several changes to individual sections, and also asked that several items be clarified by Legal Counsel. The changes discussed will be incorporated and presented at the next regular meeting with the remaining Code Articles.

3. Consideration of District Mission Statement.

This item was moved to be discussed after Agenda Item #4.

ACTION: Director Woren moved to approve the following District Mission Statement:

“To protect public health and safety, preserve our natural environment, and maintain fiscal soundness by providing high quality service for wastewater, solid waste collection and recycling through responsible operations and management.” (Woren/Erickson). Approved 4-0.

4. Consideration of Letter of Support for Restoration of the Property Tax Administration Grant Program.

ACTION: Director Woren moved to approve and send the letter with several minor changes as discussed. (Woren/Lohman). Approved 4-0.

5. Consideration of Resolution ordering the making of Amended Reassessments.

ACTION: Director Woren moved to approve a Resolution Ordering the Making of Amended Reassessments. (Res. 2005-008). (Woren/Lohman). Approved 4-0.

CONSENT AGENDA

6. Approval of Special Meeting minutes for August 18, 2005.
7. Approval of Regular Meeting minutes for August 18, 2005.
8. Approval of Special Meeting minutes for August 25, 2005.
9. Approval of September 2005 warrants totaling \$101,790.29 (Check #2095 – 2121).
10. Approval of Assessment District Administrative Costs Fund distribution #25 totaling \$ 5,820.38.
11. Approval of July 2005 Financial Statements.

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Lohman). Approved 4-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

12. Sewer Authority Mid-Coastside.

Director Woren reported on the August 22, 2005 SAM Board meeting.

13. Report on other seminars, conferences, or committee meetings.
None.

INFORMATION CALENDAR

14. Treasurer's Report.

None.

15. General Manager's Report.

- **CSD Update:** The General Manager indicated that he spoke with Debra Ryan, City Manager of Half Moon, and that he will meet with her and Paul Nagengast prior the CSD ad hoc committee meeting.

- **SAM Wet Weather Capital Improvement Project Update (Portola P.S.):** The General Manager provided a brief update on the project.

16. Administrator's Report.

Nothing further to report.

17. Attorney's Report.

None.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 10:56 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary Pro-tem

Date Approved: October 20, 2005